

# ROSEMORE MIDDLE SCHOOL



*STUDENT HANDBOOK 2020-2021*

## ROSEMORE RAMS

4800 Langley Avenue  
Whitehall, Ohio 43213  
Telephone: 417-5200  
Fax: 417-5212  
Attendance: 417-5205

**Mrs. Rochelle Rankin**  
Principal

**Mr. Erik Barbon**  
Assistant Principal

**Mrs. Kelley Harper**  
Guidance Counselor

**Mr. Tony Frownfelter**  
Student Intervention Coordinator

**Mrs. Joyce Bamer**  
Principal's Secretary

**Mr. Jason Mumaw**  
Athletic Director

### ***This Agenda Belongs To:***

Name\_\_\_\_\_

Address\_\_\_\_\_

City/Town\_\_\_\_\_

State\_\_\_\_\_

Phone\_\_\_\_\_

Grade\_\_\_\_\_

Homeroom#\_\_\_\_\_

## Rosemore Rams are ***DREAMING BIG!***

As a proud member of the Rosemore Ram family, I would like to challenge each of us (students, parents, staff, and community members) to ***DREAM BIG!*** This will allow us to have the needed college and career readiness systems in place to encourage our Rams to ***DREAM BIG*** and make their dreams a reality.

I Encourage Each Ram to:

- Take time to read an interesting book
- Research his or her favorite actor, food, or activity
- Write a journal about his or her adventures
- Embrace learning in your real-life experiences
- Be an active learner each day in class
- Be a positive contributor

Parents have given us the honor and opportunity to mold their children's unique and beautiful minds! I embrace this gift!

Rosemore Rams...always remember to ***DREAM BIG!***

Educationally yours,

*Rochelle Rankin*

Mrs. Rankin  
Principal



## **Whitehall City Schools Handbook Acknowledgement**

We acknowledge that we have read the handbook, Student Code of Conduct, Acceptable Use Policy, parent and student information, and understand the importance of respecting the rights and responsibilities of all students and staff within the building.

Student Name: \_\_\_\_\_ (Please Print)

Student Signature: \_\_\_\_\_

Parent Name: \_\_\_\_\_ (Please Print)

Parent Signature \_\_\_\_\_

Room #: \_\_\_\_\_ Teacher: \_\_\_\_\_

## **Video, Photography, and Website Publishing Release Form**

Prior to allowing your child to be videotaped or photographed in any public school activities, we require parental or guardian authorization.

I give my permission for my child to be included in videotaping or photographing of school activities. I understand all videotaping/photography will be related to classroom and/or extracurricular programs, activities and other school functions. I realize that videos may be edited and broadcast to the community via the district web site and/or any other media outlet. Permanent copies in various media may be maintained and used by the district for various purposes.

I support the school district's efforts to develop video or web programming. I understand that all videotaping done within the school system will be utilized for education enrichment or community information purposes and will not be commercially aired or distributed. I release any claim to copyright.

I acknowledge reading this authorization and agreeing to the terms of this release.

Parent or Guardian Name: \_\_\_\_\_

Parent or Guardian Signature: \_\_\_\_\_

Child Name: \_\_\_\_\_

Date: \_\_\_\_\_

Revised: June 10, 2014

## OFFICE STAFF AND RESPONSIBILITIES

### ASSISTANT PRINCIPAL

- Communication with parents
- Defuse student problems
- Discipline

### GUIDANCE COUNSELOR/SOCIAL WORKER

- Individual and group crisis counseling
- Guide students toward improving study skills, decision making and human relations skills
- Coordinate middle and high school orientation/scheduling

## PARENTS/VISITORS

All parents/visitors **must** sign in at the office and receive a visitor's pass under all circumstances upon entering the building.

## FEES

No basic instructional fees will be charged.

\*Students will receive a school planner free of charge. However, each additional planner will be \$5.00.

\*Each student will be **required** to have a photo identification card which will be used for checking out library books, café terminal, and admittance to school functions. The first I.D. card will be provided free of charge. There will be a \$5.00 fee for each lost card.

## GRADING SYSTEM

Report cards will be issued every nine weeks. Each student will also receive an interim report halfway through each grading period. Parents are urged to contact teachers if a concern about student work or grades arises.

Letter grades are given as follows:

A	4.0	93-100
A-	3.7	90-92
B+	3.3	87-89
B	3.0	83-86
B-	2.7	80-82
C+	2.3	77-79
C	2.0	73-76
C-	1.7	70-72
D+	1.3	67-69
D	1.0	63-66
D-	.7	60-62
F		59

Both parents/students have access to grades through our grade reporting system, Progress Book.

Whitehall Board of Education policy is that a student receiving passing grades in reading, social studies, mathematics, science, and English will be promoted. A student having failing grades in reading, mathematics and English at the end of each year will have his/her case evaluated by the teachers, guidance counselor, and principal for placement. Failure must be remediated by summer school/bridge approved by the Board of Education.

## **Attendance**

Whitehall City School District's (WCSD's) objective is for every student to attend school every day on time. To meet this objective we established the following goals: reduce chronic absence to 5% of students at every school, reach an average daily attendance (ADA) rate of 95% at every school, reduce the number of students tardy to 5% at every school.

Showing up for school has a huge impact on a student's academic success as early as kindergarten and continuing through high school. The impact on academics and graduation rates is well documented.

WCS's is committed to reducing student absences and tardiness regardless of the reason. Attending school today will ensure the student success tomorrow.

## **Attendance Policy**

### **Absences**

State law requires students to be in attendance and on time every day. Attendance will be tracked by hours and anytime a student is late to school or class or leaves early the minutes will accumulate towards the total hours missed.

### **Excused Absence**

In order for an absence to be excused, the parent/guardian must within 5 days of an absence provide either a written note (including date of absence, reason for absence, contact phone number, and parent/guardian signature) or a phone call to the Attendance Office (417-5205) or must call on day of absence, then bring in a written note upon return. The following conditions may excuse a student from school attendance:

- 1) Personal illness or injury
- 2) Family illness—an emergency situation requiring the student to be absent from school
- 3) Quarantine of the home by local health officials
- 4) Death of a relative (limited to three (3) days unless reasonable cause can be shown for a longer absence)
- 5) Observance of a religious holiday consistent with student's established creed or belief.

A maximum of 65 hours absence from school may be considered excused with parental notification. After 65 hours additional information/documentation in addition to the parent notification may be required in order for the absence to be excused.

All students must have parental permission to leave during the school day. Students must report to the Attendance Office to sign out per parent request and sign in when they re-enter the building. (Parents cannot call in to give their student permission to leave the building for lunch. Parent must report to the Attendance Office to sign them out.)

Any student who does not provide appropriate documentation will be counted for an unexcused absence. The student with an unexcused absence will only be permitted to make up missed assignments including quizzes, tests or presentations with permission from the Principal. It is the student's responsibility to ask for and complete all missed work.

## **Excessive Absence**

When a student is absent 38+ hours in one school month or 65+ hours in a school year without a legitimate excuse, a notification in writing will be sent to the parent or guardian within 7 days of the absence that triggered the notice.

## **Truancy**

Once a student reaches 30+ consecutive hours, 42+ hours in a school month or 72+ hours in a school year a student is considered to be “habitual truant”.

- Within 10 days after the absences surpass those for habitual truancy the student will be assigned to an absence intervention team.
- Within 14 days after being assigned to the team an intervention plan will be created for the student in an effort to reduce or eliminate further absences.
- Within 7 days of the plan being developed the district must make “responsible efforts” to make written notice of the plan to the student’s parent, guardian or custodian.
  - If a parent fails to respond:
- An investigation will be conducted to whether the failure to respond triggers mandatory reporting to the courts or children’s services
- The absence intervention team will develop the plan without the parent, guardian or custodian.
- After implementation of the plan if the student has refused to participate in or failed to make satisfactory progress on the plan, as determined by the intervention team a complaint will be filed with the juvenile courts.

## **LEAVING SCHOOL EARLY**

If it is necessary for a student to leave school because of illness, he/she must have a parent come to the office to sign the student out before the student will be released. If it is necessary for the student to be excused for a part of the day, written parental request should be given to the student services secretary prior to first period with the following information included:

1. Date and time of dismissal
2. Full name of student
3. Room number
4. Reason for request
5. Telephone # for verification

NOTE: Before students leave the school property they MUST sign out in the attendance office. (For the safety of our students, please be prepared to show proper verification of identity when picking up students, such as a driver’s license)

## **CLASSROOM RESPONSIBILITIES**

Students will demonstrate respect for others by not saying or doing anything that will harm another person or their feelings; moving from class to class walking on the right side of the hall in a quiet, orderly fashion; not engaging in public displays of affection; not cheating, lying, using profanity, doing physically aggressive acts, or harassment because of an individual’s race, color, sex, age, national origin, ancestry, disability or religion.

## STUDENT RIGHTS AND RESPONSIBILITIES

File: JED

### STUDENT ABSENCES AND EXCUSES

Regular attendance by all students is very important. In many cases, irregular attendance is the major reason for poor schoolwork; therefore, all students are urged to make appointments, do personal errands, etc., outside of school hours.

Reasons for which students may be medically excused include, but are not limited to

1. personal illness of the student;
2. illness in the student's family necessitating the presence of the child;
3. quarantine for contagious disease or;
4. emergency or other set of circumstances in which the judgment of the Superintendent constitutes a good and sufficient cause for absence from school, which may include but not be limited to absences due to documented medical appointments.

Reasons for which students may be nonmedically excused include, but are not limited to:

1. needed at home to perform necessary work directly and exclusively for parents or legal guardians for a limited period of time when approved by the Superintendent (applies to students over 14 years of age only);
2. death in the family (applies to absences of up to 18 school hours unless a reasonable cause may be shown for a longer absence);
3. observance of religious holidays consistent with a student's truly held religious belief;
4. traveling out of state to attend a Board-approved enrichment activity or extracurricular activity (applies to absences of up to 24 school hours);
5. college visitation;
6. absences due to a student's placement in foster care or change in foster care placement or any court proceedings related to their foster care status;



7. absences due to a student being homeless or
8. as determined by the Superintendent.

The District makes an attempt to contact the parent, guardian, or other person having care of a student who has not notified the school of the student's absence that day regarding that student's absence without legitimate excuse within 120 minutes of the start of the school day. The Board authorizes the Superintendent to determine and use the appropriate notification procedure and methods consistent with State law.

Each student who is absent must immediately, upon return to school, make arrangements with his/her teacher(s) to make up work missed. Students who are absent from school for reasons not permitted by State law may, or may not, be permitted to make up work. Each case is considered on its merits by the principal and the respective teacher(s). Students who are absent due to an in-school or out-of-school suspension are permitted to make up missed classroom assignments in accordance with District level policies and procedures. Students are requested to bring a note to school after each absence explaining the reason for the absence or tardiness in accordance with procedures and timelines defined in District level policies and procedures.

The Board does not believe that students should be excused from school for vacations or other nonemergency trips. The responsibility for such absences resides with the parent(s), and they must not expect any work missed by their child to be retaught by the teacher. If the school is notified in advance of such a trip, reasonable efforts are made to prepare a general list of assignments for the student to do while he/she is absent.

The Board authorizes the Superintendent to establish a hearing and notification procedure for the purpose of denying a student's driving privileges if that student of compulsory school age has been absent without legitimate excuse for more than 60 consecutive hours during a school month or a total of at least 90 hours during a school year.

[Adoption date: January 10, 1990]  
[Re-adoption date: September 11, 1991]  
[Re-adoption date: March 11, 1993]  
[Re-adoption date: August 27, 2001]  
[Re-adoption date: December 12, 2002]  
[Re-adoption date: March 11, 2010]  
[Re-adoption date: March 9, 2017]  
[Re-adoption date: March 8, 2018]  
[Re-adoption date: April 12, 2018]  
[Re-adoption date: October 11, 2018]

[Re-adoption date: April 11, 2019]

[Re-adoption date: April 9, 2020]

LEGAL REFS.: ORC 3313.609; 3313.66

3321.01; 3321.03; 3321.04; 3321.13; 3321.14; 3321.141; 3321.19;  
3321.38

4510.32

OAC 3301-69-02

CROSS REFS.: IGAC, Teaching About Religion

IKB, Homework

JEDB, Student Dismissal Precautions

JEE, Student Attendance Accounting (Missing and Absent Children)

JHC, Student Health Services and Requirements

JHCC, Communicable Diseases

## **DISCIPLINARY**

File: JG

### **STUDENT DISCIPLINE**

Effective discipline, which requires respect for the rights of others, is necessary if all students are to attain a quality education. The Board delegates to school officials the authority to enforce District policies, regulations and school rules governing student conduct.

A complete statement governing or describing all the relationships and processes involved in student discipline would be very extensive. The most important part of such a statement would be the relationship of the teacher and the principal in matters of discipline. Teachers must feel free to consult and work closely with the building principal in dealing with any problem with which the teacher might need guidance. This working relationship is one key to desirable discipline and a quality instructional environment.

The Board also believes that the teacher-student relationship in the classroom, halls and on school property is important and should be one of mutual respect at all times. The teacher is recognized as the person in authority at all times in the classroom, halls, buildings, school grounds and at school-related events.

Each case of unsatisfactory behavior by a student is handled individually. The classroom teacher may take the steps that he/she believes are justified in each case. If the student does not respond to these measures, the teacher then refers the student to the principal.

In terms of the relationship of the teacher and principal in discipline matters, the Board expects that whenever a discipline problem appears to extend beyond the classroom, the teacher discusses the problem with the principal. The teacher(s) and the principal work together in attempting to control or correct the problem.

A student's failure to comply with the requirements for conduct outlined in the student handbooks may result in the student being disciplined. A student cannot be suspended, expelled or removed from school solely because of excused absences. The student may lose all rights to participate in school-related social events or extracurricular activities for a period of time determined by the principal. Depending on the seriousness of the offense committed by the student, suspension or expulsion may also result. Discipline is always administered in a reasonable manner.

If several methods of discipline have been used in an effort to solve a problem and it appears necessary, in the judgment of the principal and Superintendent, to discipline or withdraw privileges from a large group, this action may be taken. Any punishment technique involving an entire class or large group is used only as a last resort.

[Adoption date: January 10, 1990]  
[Re-adoption date: August 27, 2001]  
[Re-adoption date: April 13, 2017]  
[Re-adoption date: March 8, 2018]  
[Re-adoption date: October 11, 2018]

LEGAL REFS.: ORC 3313.20; 3313.66; 3313.661; 3313.662; 3313.668  
3319.41  
OAC 3301-32-09  
3301-37-10

CROSS REFS.: ECAB, Vandalism  
IGD, Cocurricular and Extracurricular Activities  
JFC, Student Conduct (Zero Tolerance)  
JGA, Corporal Punishment  
JGD, Student Suspension  
JGDA, Emergency Removal of Student  
JGE, Student Expulsion  
Student Handbooks

## HALL PASSES

No student may be in the hallways during classes without their planner which will be their pass to be out of class. A teacher will sign the planner as a pass for the student.

## GUM, CANDY, SODA POP, SUNFLOWER SEEDS

Allowing gum, candy, or pop is up to individual teachers; however, Unified Arts classes, hallways, cafeteria and office areas are “off-limits” for gum, candy and pop and sunflower seeds.

## BOOK BAGS/PURSES

Students are only permitted to carry book bags and purses to and from school. These items are to be kept in the lockers during the school day.

## RESPECT

To insure respect for persons and property and to eliminate the potential for theft and related problems, the following items are prohibited at all times:

Mp3 Players	headphones
squirt guns	fireworks
skates/skateboards	B.B.'s
needles/pins/tacks	weapons
tape recorders	knives
tobacco products	paggers
scooters	lighters
matches	cameras
gambling tools	stink bombs
laser pointers	rubber bands
markers	

**USE OF ELECTRONIC COMMUNICATIONS EQUIPMENT BY STUDENTS. Students may be allowed to possess paggers, cell phones and other electronic communications devices while on school property or while attending school-sponsored activities on or off school property, as long as these devices are turned off and in their lockers during school hours. Violators of this policy are reported to the principal, who confiscates the device and holds it in his/her office until the end of the school day. The district assumes no liability if these devices are broken, lost or stolen. Notices of this policy are posted in a central location in every school building and in the student handbooks.**

## TEXTING-SEXTING

The taking, disseminating, transferring or sharing of obscene, pornographic, lewd or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, emailing or sexting, etc.) may constitute a crime under state and/or federal law. Any students who engage in this type of conduct may be punished under this Code of Conduct and will be reported to law enforcement and/or other appropriate state or federal agencies, which may result in arrest, criminal prosecution, and lifetime inclusion on sexual offender registries.

## ZERO TOLERANCE

Gang colors, signs, hand signals, and other perceived gang related indications are not permitted at Rosemore Middle School. Students wearing/showing gang-type identifiers will be liable for suspension from school. Such suspension will be for a stated period of time and/or until a conference is held with parent, child, and principal.

## STUDENT DRESS CODE

(Middle and High Schools)

Part of the total educational process for students is learning to dress appropriately and behave responsibly in a variety of situations. Students are expected to dress in a manner appropriate to the school environment and which does not cause disruption to the academic process. Research has shown a correlation between appearance and behavior, especially in the school setting. The Whitehall City School District requires standard dress for students in grades 6-12 in order to:

1. improve relations by decreasing conflicts over clothing between students, staff, and parents;
2. promote a serious atmosphere for learning
3. promote a sense of school and community.

These regulations will assist parents, students, faculty, and administrators in determining appropriate student standards for dress while at school or school-sponsored activities.

1. Students are responsible to dress according to the approved dress code.
2. Parents are also responsible for ensuring students are dressed appropriately for school.
3. Administration and faculty, together, are responsible for enforcement of the dress code. The dress code is enforced at school and school functions not open to the public. The decision of the principal is final with regard to dress code violations.
4. When dress or grooming interferes with the cleanliness, health, welfare, or safety of students, or when dress or grooming disrupts the educational process by being distracting, indecent or inappropriate, it is prohibited. Clothing must be worn as designed and appropriately sized.
5. Sponsors and teachers of elective programs (such as vocational classes) or elective activities (such as sports and music) may require more strict standards regarding dress and appearance for participants in their program or activity.
6. As new trends in fashion or dress emerge or become out of date, the District reviews and revises the dress code to reflect the standards of the community.

### Permitted Attire

Whitehall Spirit Wear:	Style : T-shirts, polos, sweater shirts without hoods Color: Black, white, gray, red, Logos: Whitehall or Rams
Scarves:	Colors: Black, white, gray, red, tan
Headbands:	Colors: Black, white, gray, red, tan
Pants:	Style: Docker, dress, cargo, sweat Fabric: Cotton, twill, corduroy, denim No velour or wind pants Colors: Black, white, gray, tan

Shorts/Capris:	<p>Style: Docker, dress, cargo,  Fabric: Cotton, twill, corduroy, denim  No velour or wind pants  Length: Touching top of knee; No slits  Colors: Black, white, gray, tan</p>
Skirts/Skorts/Jumpers/Dresses	<p>Style: Straight or pleated  Fabric: Cotton, twill, corduroy, denim  No velour or wind pants  Length: Touching top of knee; No slits  Colors: Black, white, gray, tan</p>
Shirts	<p>Style: All shirts, other than spirit wear t-shirts, must have a collar. All shirts must have sleeves. Collared shirts must have a at least two buttons at the neck. Turtlenecks or mock turtlenecks may be worn.  Logos: Shirts may have logos  Colors: Black, white, gray, red</p>
Sweaters	<p>Style: V-neck, crewneck, cardigan or vests may be worn.  Sweaters may be worn over a collared top.  Colors: Black, white, gray, red</p>
Sweatshirts:	<p>Style: Crewneck (no hoodies and they may not be oversized)  Colors: Black, white, gray, red</p>
Belts:	<p>Belts, in colors of black or brown, must be worn with pants or skirts that have belt loops.</p>
Shoes/Boots:	<p>Shoes must be worn and may not present a safety hazard.  House slippers and slides/flipflops may not be worn  Heels may not be higher than 2 inches.</p>
Socks:	<p>Socks, tights, or hose must be in black, white, tan, red, or gray.</p>

Prohibited Attire:

1. Any top or bottom not listed in permitted attire.
2. Accessories which:
  - a. could be interpreted as promoting hate or communicating negative, profane, or vulgar messages;
  - b. denote membership in a gang;
  - c. advertise or are related in any way to alcohol, tobacco, drugs or weapons;
  - d. have messages that are sexual, vulgar, suggestive, or objectionable;
  - e. are extreme in terms or size, color, etc;
  - f. do not match approved colors or

- g. are deemed to be extreme or distracting by the building principal.
- 3. Extreme or distracting body piercing adornments.
- 4. "Dog collars," spiked bracelets, chain wallets or chains that could be dangerous to persons or destructive to school property.
- 5. Hats, caps, bandanas, sunglasses, other head apparel (except for religious or medical reasons) or leg or arm bands.
- 6. Outdoor jackets/coats in the building
- 7. Hooded tops are not allowed to be worn in the building
- 8. Slides/flipflops are not allowed to be worn in the building
- 9. Athletic shorts, sweat shorts, and leggings are not allowed to be worn in the building

#### Additional Requirements

- 1. All clothing must be clean and in good repair.
- 2. No undergarments may show; no see-through clothing
- 3. All tops, pants, shorts, skirts, skorts, and jumpers are to be properly fitted and hemmed. Clothing must fit at the waist. No sagging is allowed. No oversized or skin tight clothing is permitted. No tattered, dirty, torn or clothing with holes is permitted.
- 4. Shirts may be untucked as long as they are below the finger tips.
- 5. Belts must be secured and fit at the waist.
- 6. Hair must be clean, worn out of the eyes and groomed at all times; no extreme or distracting hair color or makeup is allowed.
- 7. Any special needs variations to the standard dress requirements should be approved by medical or IEP authorization.
- 8. No writing or pictures on clothing, accessories, or shoes except for permitted logos and approved spirit wear.
- 9. Special days (game days, play days, etc.) may be an exception to the dress code.

#### Dress Code Violations

Students who violate this policy shall be subject to the following disciplinary actions:

A warning will be issued and the student's parents/guardians will be notified of the warning and may be required to pick up a student or bring alternative clothing for the student to wear. Further disciplinary action will be at the discretion of the principal. The building principal will make the final decision at the building level if a student's attire does not meet the requirements of this policy.

#### Dress Code Exceptions:

Exceptions to these guidelines may be made by building principals for activities such as proms, physical education, dress-down days and other special events.

The decision of the principal on dress code violations is final.



(Approval date: October 20,2005)  
(Re-approval date: May 10, 2007)  
(Re-approval date: February 14, 2008)  
(Re-approval date: March 12, 2009)  
(Re-approval date: September 21, 2013)  
(Re-approval date: February 9, 2017)  
(Re-approval date: March 8, 2018)  
(Re-approval date: July 12, 2018)  
(Re-approval date: April 9, 2020)

## **WHITEHALL CITY SCHOOLS CODE OF CONDUCT**

The purpose of this Code is to ensure that every student has the right to learn in an atmosphere of mutual respect and cooperation. The Code applies whenever students are involved or in attendance at any school sponsored activity. Violation could result in disciplinary action ranging from verbal warning to suspension to expulsion from school.

### **1. Disruption in School**

A student will not, by use of violence, force, coercion, threat, harassment, insubordination or repeated acts of misbehavior cause disruption or obstruction to the educational process, including all curricular and extracurricular activities.

### **2. Destruction of School or Private Property**

A student will not cause or attempt to cause willful destruction or defacement of school or private property (including vehicles owned by the Board).

### **3. Fighting and Assault**

A student will not physically attack any person. Acts of aggression or retaliation will be considered grounds for disciplinary action. A student physically assaulting a teacher shall be removed from that classroom for not less than twenty-four hours.

### **4. Dangerous Weapons, Instruments, and Objects**

A student will not have knowledge, sell, distribute, possess, handle, transmit, or conceal any object which might be considered a dangerous weapon or instrument capable of harming another person.

### **5. Narcotics, Alcoholic Beverages and Drugs**

A student shall not sell, distribute, possess, use, transmit, conceal or be under the influence of any alcoholic beverage, dangerous drug, narcotic or any substance that causes physical or mental change.

### **6. Use/ Possession of Tobacco**

Students will not be permitted to smoke or have in their possession cigarettes or other tobacco products at any time in any part of the school building or on school grounds during the school day, immediately before and after school, or at any school-related activity.

### **7. Profanity and/or Obscenity**

A student will not, by written, verbal, gestural or other means, annoy or humiliate others or disrupt the educational process by using profanity or obscenity.

### **8. Truancy and Tardiness**

A student will comply with the compulsory school attendance laws. When a student is absent from school without a legal excuse, it constitutes truancy or tardiness. This includes unexcused absences from study hall, class or any other

properly assigned activity. Repeated unexcused absences and tardiness are also considered serious offenses which can be considered educational neglect at the elementary level.

**9. Insubordination**

A student will comply with directions of authorized school personnel during any period of time the student is properly under the authority of the school.

**10. Theft**

A student will not take or attempt to take into possession the public property or equipment of the District or the personal property of another.

**11. Extortion**

A student will not obtain or attempt to obtain another person's property, either by implied or expressed threat.

**12. Forgery**

A student will not falsify in writing, the name of another person, times, dates, grades, addresses or other data on school forms or correspondence directed to the school.

**13. Trespassing or Loitering**

A student will not be present in a school building or on school grounds at unauthorized times when his presence may cause disruption of an activity, function or the educational process.

**14. False Identification**

A student will not use or attempt to use false identification to mislead school personnel.

**15. Breaking and Entering**

A student will not break and enter, or attempt to break and enter, school or private property either on school grounds or at any school activity, function or event off school grounds.

**16. Violation of Electronic Resources**

A student will not vandalize, degrade, or disrupt electronic equipment, software or system performance; nor use the network for any illegal activity including but not limited to violation of copy right laws, harassment, invasion of privacy or intimidation or otherwise use the system in an inappropriate manner.

**17. Gambling**

Gambling is prohibited at all times by students. Cards, dice and gambling paraphernalia are subject to confiscation by school staff.

**18. Harassment/Threats/Hazing**

No student shall threaten to physically harm another person or to damage another's property. Any act of hazing, harassment (including racial and sexual slurs), or bullying is prohibited. (See appendix for board policy AC and AC-R NONDISCRIMINATION).

#### **19. Bullying**

No student shall conduct themselves in a manner that meets the three tenants of bullying: aggression, persistence, and dominance. Bullying can be verbal, social, and/or physical, and it may include such actions as making threats, spreading rumors, attacking someone physically or verbally and excluding someone from a group on purpose. (See appendix for board policy JFCF)

#### **20. State or City Ordinance**

A student shall not violate any state or city ordinance while under school authority. (See appendix for board policy JFC STUDENT CONDUCT Zero Tolerance).

#### **21. Inducing Panic & False Alarms/Bomb Threats**

Inducing panic at a school is a second degree felony if the violation involves the initiating or circulating of a report or warning of an alleged or impending fire, explosion, crime or other catastrophe, when the offender knows the report is false. No student shall provide false information, verbally, in writing, through actions or otherwise, that would indicate the presence of a threat, alarm, or disruption to any component of the Whitehall City Schools.

### **STUDENT CONDUCT ON SCHOOL BUSES**

The following regulations pertain to school bus conduct and are intended to ensure the safety and welfare of the students, the bus driver and other drivers on the road and to ensure the safety and proper maintenance of school buses.

Students will:

1. **Railroad Crossing** - Be quiet, do not talk when the bus is approaching a railroad crossing or highway intersection
2. **Seats** -Remain seated in assigned seats. Fighting also will not be permitted.
3. **Windows** - Keep hands, heads, books and miscellaneous objects inside the bus, never outside the windows. Windows are to be opened only by approval of the driver.
4. **Eating** -Eating or drinking on the bus is not permitted.
5. **Quiet** -Talk quietly -no yelling inside the bus or out the windows.
6. **Throwing Objects** -Do not throw objects inside the bus or out the bus windows.
7. **Bus Stops** -Wait until bus stops and driver gives the signal for crossing before leaving the residence side to board the bus.
8. **Crossing** -Cross in front of the bus ONLY, approximately ten feet in front of bus.

9. **Time** -Will be at designated pick-ups on time in the mornings and in the evenings when school is dismissed.

10. **Profanity** – the use of profanity or smoking, while on the bus, is **not** permitted

In general, students riding school buses shall be expected to conduct themselves in the same manner as in the classroom. Students are always under the direction of the driver while on the school bus.

Riding to school is a privilege and convenience. The failure of a student to follow these regulations may result in his forfeiting the privilege of transportation by school bus.

**Prior to the start of school: Bus rules will be sent home to students/parents.**

The following disciplinary procedure will be used on school buses:

**FIRST INCIDENT:** The driver provides a formal warning to the student and issues a student misconduct report to the building principal or designee.

**SECOND INCIDENT:** The driver issues a bus conduct report which includes up to a three-day suspension from bus transportation. \*Parents will be notified of a loss of transportation privileges. The principal will set up a meeting with the parent, student and driver to discuss the problem.

**THIRD INCIDENT:** The driver issues a bus conduct report which includes up to a ten-day suspension from bus transportation. \*The parents will be notified of the loss of transportation privileges. The parents and student will meet with the principal prior to reinstatement to the bus. An intervention plan will be developed to prevent future misconduct.

**FOURTH INCIDENT:** The driver issues a bus conduct report which includes up to a 30-day suspension from bus transportation. \*Parents and student will be required to attend a conference with the principal to determine if/when riding privileges may be reinstated based upon meeting specific criteria.

**FIFTH INCIDENT:** The driver issues a bus conduct report which includes a loss of transportation privileges for the remainder of the school year. Parents will be notified of the loss of transportation privileges.

The following severe inappropriate behavior may result in the loss of transportation privileges for the remainder of the year at the time of the incident:

1. Fighting on the bus during the route.
2. Throwing an object at the bus driver during the route.
3. Using profanity at the bus driver during the route.
4. Willfully causing damage to the school bus.

\* Prior to implementing a suspension from the bus, it is necessary for the building administrator to contact parents/guardians. As some families do not have phones, the administrator may need to rely on mailing a notification of suspension to the home. In order to better communicate with the driver, the administrator will indicate the start and end date for the suspension on the bus misconduct form and fax it to the driver. **(Revised April 27, 2015)**

## **WEAPONS**

Rosemore Middle School will not tolerate the possession or use of any weapon (gun, knife, ball bat, brass knuckles, throwing star, or any other form of equalizer). Students must solve problems in an appropriate manner; by talking things out, working with parents, teachers, principal, friend, etc. Students aware of a weapon in school must immediately inform a teacher, counselor, or principal. Parents are encouraged to assure their children that informing adults when there is a weapon is not "ratting" on someone...it is protecting the safety of students and staff at school.

Weapons in lockers, bookbags, etc., are not allowed. If reasonable cause exists to suspect that a weapon is in a student's possession, his/her locker or book bag, proper legal steps for search and seizure will be taken.

Students with weapons will be dealt with severely, through suspension, recommendation for expulsion, and filing of charges with legal authorities.

## **DISCIPLINARY ACTIONS BEHAVIOR INTERVENTIONS**

Behavior Intervention will be assigned for 60 minutes after school for those students who have been referred to the office for disciplinary reasons.

## **STUDENTS WHO ARE REFERRED TO THE OFFICE FOR DISCIPLINARY REASONS**

Students will be given a copy of the discipline referral with the date of the assigned intervention. It is the students' responsibility to share this information with his/her parent or guardian.

## **SUSPENSION**

The school and the parents need to work together as a team to make interventions successful and to avoid suspension. However, an out of school suspension will result after all other appropriate interventions have been exhausted or a student's behavior is severe and mandates immediate removal for a period of time to be determined. Parents will be notified of dates the student will not be permitted to attend school and school related activities.

## **EMERGENCY REMOVAL**

When a student's behavior disrupts the educational process of other students, the student could be removed for the remainder of the day.

## **CAFETERIA AND SCHOOL LUNCH**

STUDENTS ARE REQUIRED TO REMAIN ON SCHOOL GROUNDS DURING THE LUNCH PERIOD. If it is necessary that a student is to eat elsewhere, a written note from the parent must be on file in the school office. In such cases, the parent assumes all responsibility of the student while off school grounds.

## **CAFETERIA RULES**

1. All students will be escorted to the cafeteria.
2. The classroom, hallways, and special area hallways are off limits to students during lunch.
3. A student shall not move in front of another student in line, even with the permission of that student. No ditching in line.
4. No horseplay or excessive noise making.
5. All food and drink items must remain in the cafeteria.
6. Students are responsible to clean up their trays, trash, and any debris at their tables.
7. Students are not to congregate or loiter in areas directly inside or outside doors of the cafeteria.
8. Students must follow the instructions of the staff on duty.
9. Students may not share food not provided by the school.

## **LOCKERS**

Each student is responsible for his/her own locker. Lockers should be kept locked at all times. Students should not reveal their locker combination to other students or set their locks so they can be opened without using the combination; otherwise, they cannot expect their property to be safe. Lockers should be kept clean inside and out. Gummed labels, stickers, pictures, and/or posters are not to be displayed inside or outside of the locker. Damage caused by misuse will be charged to the student responsible.

The lockers are subject to inspection by school officials to ensure their proper use.

## **CARE OF SCHOOL PROPERTY**

Any student, who damages school property, including books, is liable for the cost of repair or replacement. School grade cards/files will be withheld subject to such payment.

Each textbook has been numbered for easy identification. You are responsible for the book assigned to you. Put your name on the inside cover. Students must not otherwise mark textbooks.

## **ORGANIZATIONS AND ACTIVITIES**

Rosemore Middle School offers a number of activities. Students who wish to participate in extra-curricular activities will have to abide by the academic eligibility requirements and the athletic code of conduct for Rosemore Middle School.

## **STUDENT RECOGNITION**

Students are recognized throughout the year for student achievement with programs such as: Student Recognition Breakfasts, and the Rams Awards Program.

## **ATHLETICS**

Girls' athletic teams will participate in interscholastic competition in cheerleading, track, volleyball, basketball, softball, cross country. Boys' athletic teams will compete in cross country, football, wrestling, basketball, track, and baseball.

These sports are available to students in the 7th and 8th grades who meet the criteria developed by their respective coaches and all eligibility requirements.

## **ATHLETIC ELIGIBILITY**

Prior to the first athletic or cheerleading practice, each student must provide his/her coach with (1) a physical form signed by a physician, and (2) an athletic code form signed by both the student and his/her parents or guardian, and (3) an insurance information form (4) emergency medical forms.

Ohio High School Athletic Association rules state that a student enrolling in the seventh grade for the first time is eligible regardless of previous academic achievement. All students must have a 1.5 grade point average (GPA) each nine weeks. If a student athlete drops below a 1.5 GPA for a nine week grading period, they will be suspended from participating. In addition, weekly checks will begin with interims each grading period. Any student with an F in any class will be ineligible for practice and playing in contest until the teacher notifies the athletic director that the grade has improved. Additional eligibility requirements will be explained by each coach to athletes in each interscholastic sport at Rosemore.

## **ATHLETIC ATTENDANCE POLICY**

Student athletes are required to attend school the entire day (RMS 7:45am-2:35pm) except for excused appointments, to be eligible to participate in practices or contest. Students who arrive after the official start of the school day unexcused will face the following disciplinary actions during their sports season: 1<sup>st</sup>-4<sup>th</sup> = warning; 5<sup>th</sup> = loss of next game; 6 and above = loss of remainder of the season. An athlete must be present the day of and the day after the event, unless there is an excused absence.

## **ATHLETIC CONTEST ATTENDANCE**

We hope that all Rosemore students will support their classmates by attending our athletic contests. Come and cheer our teams on to victory. Be sure to remember to exhibit good sportsmanship, cheer for our teams, do not jeer others; stay off the field or floor before, during and after contests; and follow the directions of teachers, coaches, and referees of the contests. School rules apply at sports functions.

## **BAND**

Rosemore Middle School offers instrumental education for all students in grades 6, 7, and 8 who have completed the 5<sup>th</sup> grade band program. Solo and ensemble opportunities are also available to those students who are working at an accelerated pace.

## **CHOIR**

Each grade level has their own tryouts in the early fall. Selections are made and the choir meets throughout the year. Choir members are subject to the rules and requirements established by the choir director. All three choirs will perform in a winter and spring concert.

## **STUDENT COUNCIL**

The purpose of student council is to plan and organize student activities such as dances and community service projects.

## **DANCES/ACTIVITIES**

Dances/activities are held periodically throughout the school year, sponsored by Student Council. Students must meet the qualifications recommended by Student Council to attend each dance/activity that are announced and posted ahead of time. All school rules apply at the dances/activities. Dances may be attended by Rosemore students only. Once a student



leaves the dance/activity, he/she will not be permitted to return. Parents are responsible for making arrangements for picking up their children at the scheduled conclusion of the dance/activity.

## **TELEPHONE**

Student use of the office telephone is for emergencies only. *So as not to interrupt instructional time, we do not take messages for your student. Make any/all arrangements before your child leaves for school.*

## **LOST AND FOUND**

Students finding textbooks or other valuables at school should turn them in to the office where they can be claimed. Students losing items should check the lost and found more than once in attempting to find the lost item.

## **SALE OF ITEMS BY STUDENTS**

The sale of items by students must have prior approval from the principal.

## **SCHOOL EMERGENCY INFORMATION**

**DURING ALL FIRE DRILLS OR TORNADO DRILLS, THERE MUST BE ABSOLUTELY NO TALKING.**

## **FIRE EVACUATION**

When the fire bell sounds, students and teachers are to leave the building quickly and silently as directed by staff members.

## **TORNADO DRILL**

When the tornado alarm sounds, all students should walk quickly and quietly to their assigned shelter area in the building. Once at your shelter area, follow the directions given by your teachers. As students arrive at their assigned places, they should move closely together to allow others to move in.

## **SCHOOL CLOSING**

When inclement weather conditions or other emergencies necessitate the closing of schools by the superintendent, the following TV stations will carry the announcements:

WCMH-TV WSYX-TV WBNS-TV

**School closing will be posted on the district website and robo calls will be started.**

## **HEALTH PROCEDURES AND REGISTRATION**

### **Nurse**

The Whitehall City School System provides the services of a school nurse through the central office. The nurse's duties are primarily record keeping and implementing the district, county, and state health regulations and policies in the Whitehall City Schools. The nurse is not available for treatment.

**The school is equipped to take care of only MINOR first aid situations.** Medicines or treatments are not provided by the school. If medication (including inhalers) is to be taken by the student during school, appropriate school forms must be filled out by the parent and the physician and be on file in the office. The student **may not** carry medications with them. Students **will be** allowed to carry inhalers with them if needed. They may not share their inhalers with others. Students sharing inhalers with others will be dealt with according to the District's drug policy. Students who become ill during the school day may be excused to go home. Before the pupil is excused, the pupil's parents will be contacted.

**IMPORTANT:** Please make sure that the office has the correct telephone numbers on the **EMERGENCY CARD**. The card should also include information regarding any physical problems that would require special attention. In cases of severe injuries or illness the Whitehall Emergency Squad will be called, and the parent will be notified for disposition. **IMPORTANT: Parents must fill out and sign the EMERGENCY MEDICAL AUTHORIZATION form, which is kept on file in the school office.**

## **CHANGES IN INFORMATION**

If there are any changes in telephone number, address, or place of employment, please contact the school immediately at 417-5205.

## **FIELD TRIPS**

Field trips are planned, and permission slips are sent home with students. Parental signature gives the child permission to attend the trip. No student will be permitted to attend a trip unless the signed permission slip is with the teacher prior to departure. **Students not going on field trips are required to attend school.**

## **Language Assistance**

**Attention parents and guardians:** Whitehall City Schools provides free language interpreting and translation services for those who need assistance. This free service is available for any parent or guardian whose skills are limited in any of the following areas: speaking, comprehending, reading, and writing. If you require language assistance for a school program or activity, **for Spanish, please contact Nicolas Rosales at (614) 417-5018 or [rosalesn@wcsrams.org](mailto:rosalesn@wcsrams.org), for all other languages please contact JoAnna Heck at (614) 417-5013 or [heckj@wcsrams.org](mailto:heckj@wcsrams.org).**

## **Whitehall City Schools Handbook Acknowledgement**

We acknowledge that we have read the handbook, students code of conduct, Acceptable Use Policy, parent and student information, and understand the importance of respecting the rights and responsibilities of all students and staff within the building.

Student Name: \_\_\_\_\_  
Please Print

Student Signature: \_\_\_\_\_

Parent Name: \_\_\_\_\_  
Please Print

Parent Signature: \_\_\_\_\_

Room #: \_\_\_\_\_

Teacher: \_\_\_\_\_



Achieving Together

### Notice of Right to Know Teacher Qualifications

Re: No Child Left Behind (NCLB) Act, Section 1111 (h) (6) (A)

Dear Parent/Guardian:

You have the right to know about the teaching qualifications of your child's classroom teacher in a school receiving Title I funds. The Federal No Child Left Behind (NCLB) Act requires that any local school district receiving Title I funds must notify parents that they may ask about the professional qualifications of their child's classroom teacher. These qualifications include:

1. Whether the teacher has met the Ohio teacher licensing criteria for the grade level and subject areas in which the teacher provides your child instruction.
2. Whether the teacher is teaching under emergency or temporary status that waives the state licensing requirements.
3. The undergraduate degree major of the teacher and any other graduate degree or certification (such as National Board Certification) held by the teacher and the field of discipline of certification or degree.
4. Whether your child is provided services by instructional paraprofessionals and if so their qualifications.

You may ask for the information by returning this letter to my attention at 625 S. Yearling Road address listed below. You may also fax to (614-417-5023).

Child's full name \_\_\_\_\_  
Parent/guardian name \_\_\_\_\_  
Address \_\_\_\_\_  
City, state, zip \_\_\_\_\_  
Teacher's name \_\_\_\_\_

Sincerely,

WHITEHALL CITY SCHOOLS

Mark Trace  
Deputy Superintendent

625 S. Yearling Rd. • Whitehall, Ohio 43213 • 614.417.5000 • 614.417.5023 • WCSRams.org

Whitehall-Yearling High School  
675 S. Yearling Rd.  
614.417.5100

Rosemore Middle School  
4800 Langley Ave.  
614.417.5200

Beechwood Elementary  
455 Beechwood Rd.  
614.417.5300

Etna Road Elementary  
4531 Etna Rd.  
614.417.5400

Kae Avenue Elementary  
4750 Kae Ave.  
614.417.5600

C. Ray Williams ECC  
4738 Kae Ave.  
614.417.5680

## BRING YOUR OWN TECHNOLOGY (BYOT) PROGRAM

The District recognizes the importance of technology and the educational benefits available through the use of technology. The use of portable electronic devices in the classroom can add educational value when such devices deliver content and extend, enhance or reinforce the student learning process. Classroom teachers determine the appropriateness of in-class use of electronic devices, consistent with District instructional objectives, and with approval of the building principal.

All personal electronic devices must be used in a responsible, and legal manner. Students using their own devices are subject to the District Acceptable Use policy and guidelines, Board-approved BYOT guidelines, all other Board policies and procedures, including but not limited to the student code of conduct. Failure to adhere to these guidelines may result in the revocation of the privilege to use personal electronic devices in the classroom and/or disciplinary action as appropriate.

The following personal electronic devices are approved:

1. laptop computers
2. tablet PCs
3. iPads
4. e-readers

Students are permitted to use approved personal electronic devices for educational purposes under the direction of a classroom teacher.

Students using their own electronic devices may access only the wireless Internet provided by the District. The District-provided Internet access is filtered in compliance with the Children's Internet Protection Act. Internet access from outside sources allowing for 3G or 4G access is not permitted on school grounds in order to promote safe, filtered Internet access.

BYOT activities are implemented at the discretion of classroom teachers and building administrators. When electronic devices are used to enhance learning in the classroom, students without a personal device will be provided access to an appropriate District-owned digital device.

Violations of any Board policies, regulations or school rules involving a student's personal electronic device may result in the loss of use of the device in school and/or disciplinary action. The school reserves the right to inspect a student's personal electronic device if there is reason to believe that the student has violated Board policies, regulations, school rules or has engaged in other misconduct while using their personal electronic device. Any search will be conducted in compliance with Board policies.

[Adoption date: October 8, 2015]

[Re-adoption date: March 8, 2018]

LEGAL REFS: U.S. Const. Art. I, Section 8

Family Educational Rights and Privacy

Act; 20 USC 1232g et seq.

Children's Internet Protection Act; 47 USC 254 (h)(5)(b)(iii); (P.L. 106-554,  
HR 4577, 2000, 114 Stat 2763)

ORC 3313.20  
3319.321

CROSS REFS.:

AC, Nondiscrimination

ACA, Nondiscrimination on the Basis of Sex

ACAA, Sexual Harassment

EDE, Computer/Online Services (Acceptable Use and Internet Safety)

GBCB, Staff Conduct

GBH, Staff-Student Relations (Also JM)

IB, Academic Freedom

IIA, Instructional Materials

IIBH, District Websites

JFC, Student Conduct (Zero Tolerance)

JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)

JFCK, Use of Electronic Communications Equipment by Students

JFG, Interrogations and Searches

Staff Handbooks

Student Handbooks

## BRING YOUR OWN TECHNOLOGY (BYOT) PROGRAM

The use of an approved personal electronic device is a privilege, and students may be denied access at any time. Students wishing to participate in the District's Bring Your Own Device program must comply with the following guidelines and procedures.

Students:

1. must abide by the District Acceptable Use policy and regulations, and are subject to all student code of conduct restrictions and disciplinary consequences relating to use or misuse of technology.
2. are responsible for ensuring the safety of their own personal devices. The District is not responsible for the loss or theft of a device, nor are they responsible for any damage done to the device while at school.
3. will use approved devices only for an educational purpose, and only when directed by a classroom teacher or administrator.
4. must keep devices turned off when not directed to use them.
5. may not use the camera feature to capture, record, or transmit audio, video or still photos of other students, faculty, or staff without explicit permission given by the subject of the photo or video.
6. are not to use the device in a manner that is disruptive to the educational environment.
7. exhibiting harassing, intimidating behavior or found bullying through the use of a personal electronic device are subject to discipline under the District Hazing and Bullying policy and procedures.
8. are responsible for servicing their personal electronic devices. The District will not service, repair or maintain any non-District-owned technology brought to, and used at, school by students.

(Approval date: October 8, 2015)

(Re-approval date: March 8, 2018)

COMPUTER/ONLINE SERVICES  
(Acceptable Use and Internet Safety)

The Board recognizes the value of using technology to enhance student learning, gather information, promote communications, assist in business operations and maximize efficiency. The Board recognizes that careful planning is essential to ensure the successful, equitable and cost-effective implementation of technology-based materials, equipment, systems and networks.

The District offers access to a wide variety of technology tools and resources. A network account, including email, will be created for all staff members and students. Accounts for students grades K-5 will include internal email only. We will provide network accounts for volunteers and substitutes upon receiving a signed Acceptable Use Policy Form. These accounts will not include email unless the substitute has been hired for a long-term assignment.

Many personally owned technology devices are also being used to enhance the instructional program. It is a privilege, not a right, to be given access to the District computers and network. These resources and devices are to be used in a responsible, efficient, ethical and legal manner to support the learning process and the educational mission of the District.

For purposes of this policy, computers include desktop computers, laptops, tablets and other mobile computing devices – whether District-owned or personally owned. Failure to adhere to this policy and the guidelines contained within may result in disciplinary action, based on the seriousness of the offense and according to District disciplinary policies.

Unacceptable uses of the computer/network include but are not limited to:

1. violating the conditions of State and Federal law dealing with students' and employees' rights to privacy, including unauthorized disclosure, use and dissemination of personal information;
2. using profanity, obscenity or other language that may be offensive to another user or intended to harass, intimidate or bully other users;
3. accessing personal social networking websites for non-educational purposes;
4. reposting (forwarding) personal communication without the author's prior consent;

5. copying commercial software and/or other material in violation of copyright law;
6. using the network for financial gain, for commercial activity or for any illegal activity;
7. “hacking” or gaining unauthorized access to other computers or computer systems, or attempting to gain such unauthorized access;
8. accessing and/or viewing inappropriate material and
9. downloading of freeware or shareware programs.

The Superintendent/designee shall develop a plan to address the short- and long-term technology needs and provide for compatibility of resources among school sites, offices and other operations. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instructional program.

Because access to online services provides connections to other computer systems located all over the world, users (and parents of users who are under 18 years old) must understand that neither the school nor the District can control the content of the information available on these systems. Some of the information available is controversial and sometimes offensive.

The Board does not condone the use of such materials. Employees, students and parents of students must be aware that the privileges to access online services are withdrawn from users who do not respect the rights of others or who do not follow the rules and regulations established. A user’s agreement is signed to indicate the user’s acknowledgment of the risks and regulations for computer/online services use.

In compliance with the federal Child Internet Protection Act of 2000 (CIPA), the District has implemented technology-blocking measures that protect against access by both adults and minors to visual depictions that are obscene, child pornography, or, with respect to the use of computers by minors, harmful to minors. The CIPA defines “harmful to minors” as:

Any picture, image, graphic image file or other visual depiction that:

1. taken as a whole and with respect to minors appeals to a prurient interest in nudity, sex or excretion;
2. depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts or a lewd exhibition of genitals and



3. taken as a whole, lacks serious literary, artistic, political or scientific value as to minors.

The District recognizes the need to encourage responsible behavior and to protect students and staff from potential harm. The District has the right to monitor, review and/or record any and all network activity traversing the District network. This includes but is not limited to email, websites, files and other forms of electronic communication. We have installed monitoring software, which maintains a running log of Internet activity; recording which sites a particular user has visited.

The Superintendent/designee will develop a program to educate students about appropriate online behavior, including interacting with other individuals via electronic mail, on social networking websites and in chat rooms and cyberbullying awareness and response.

Due to the rapidly changing nature of technology, this Internet safety policy may be reviewed and revised at any time and all revisions will take effect immediately upon approval by the Board. These updates will be posted online at [www.wcsrams.org](http://www.wcsrams.org).

Annually, students and staff are required to read and sign the Acceptable Use and Internet Safety policy. The Student AUP is part of the Student Handbook. A printed copy of the Staff AUP is given to all newly hired staff members and when signed becomes part of the personnel file. After that, the AUP is signed annually as part of the online safety training program established by the District. These policies and regulations also apply to the use of District-owned devices, or the accessing of District intranet off District property.

[Adoption date: October 9, 1997]  
[Re-adoption date: September 10, 1998]  
[Re-adoption date: August 27, 2001]  
[Re-adoption date: January 13, 2005]  
[Re-adoption date: November 9, 2006]  
[Re-adoption date: August 13, 2009]  
[Re-adoption date: December 9, 2010]  
[Re-adoption date: May 10, 2012]  
[Re-adoption date: October 8, 2015]  
[Re-adoption date: March 8, 2018]

#### LEGAL REFS.:

U.S. Const. Art. I, Section 8

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